



# Always Here to Help

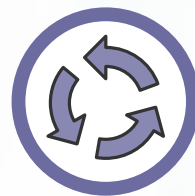
Today, a new meaning of work life is emerging. This change transcends physical proximity and happens where we live, work and play. No matter what we do or where we work, companies are seeking solutions that make everyday life easier for their employees and customers. Circles virtual concierge services provide valuable support and help ensure their wellbeing.

Circles specializes in concierge and business support services tailored to solve for a variety of business needs, such as improving productivity, satisfaction, engagement, attraction and recruitment. The service is accessible via on-site staff, toll-free number, email or customized web portal. The program supports employees with a broad range of requests from travel suggestions and booking to product research to assistance with everyday life needs and so much more.

With Circles, the goal is to relieve mental load from your employees' work and personal lives – we replace the thought of "I have to remember to do that" and replace them with "I'm so glad that's taken care of."



People

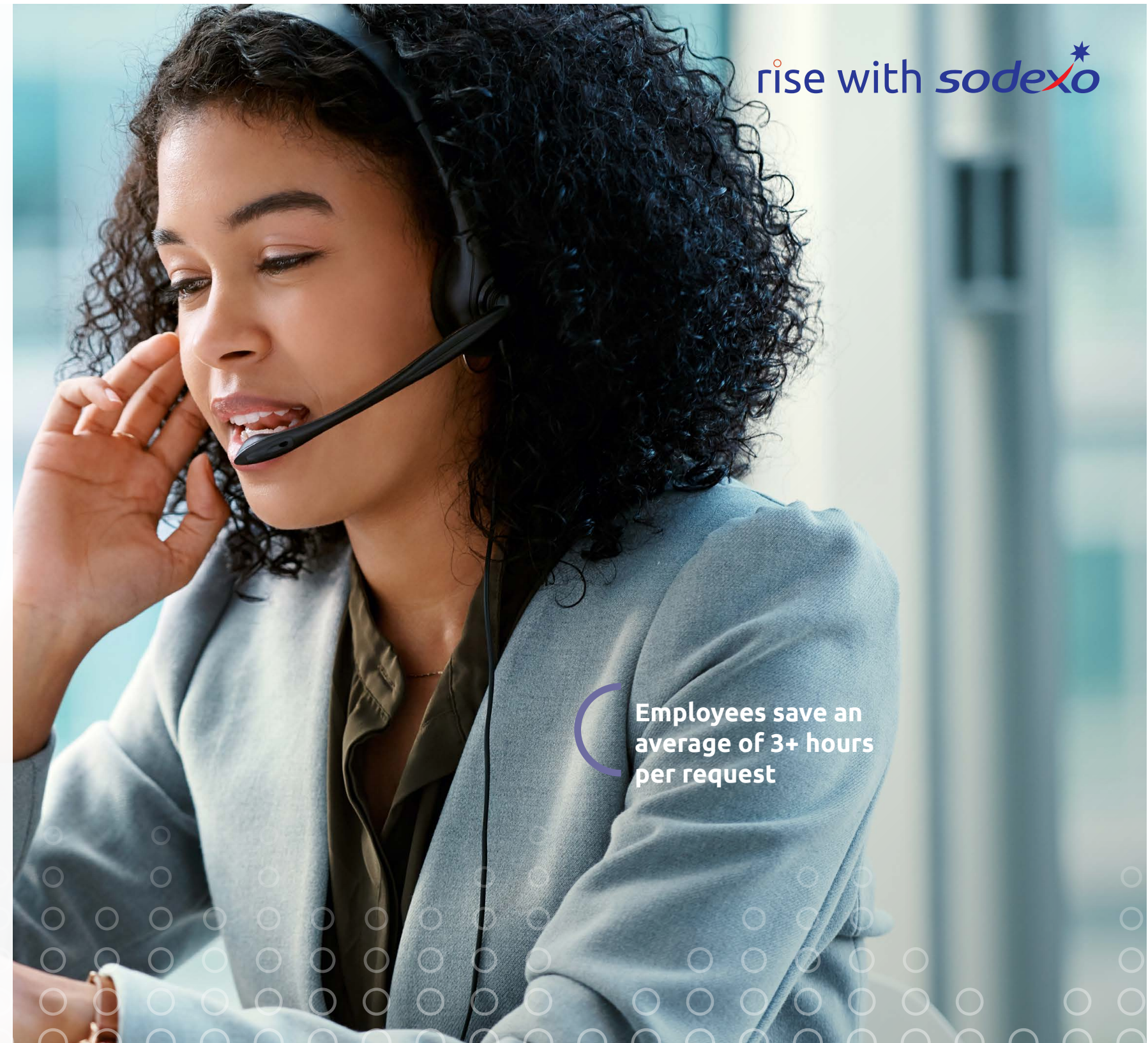


Processes



Infrastructure & Equipment

*With Circles, you have the support to meet changing needs with agility and confidence*



Employees save an average of 3+ hours per request





Access to a network of  
**4,000+ vendors**

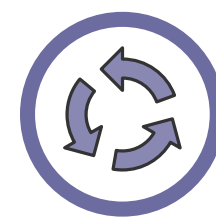
# Not Only Service Oriented – We’re Service Dedicated

Day in and day out, our mission is to engage our clients and consumers, improving their wellness and offering continuous support so that they can live and work well. Our clients have access to their dedicated virtual concierge team any day, any time.



### People

- Reduce employee stress and burnout
- Attract and retain your industry’s top talent
- Increase employee engagement, collaboration and productivity



### Processes

- Promotes efficiency and improves overall performance
- Data driven with comprehensive analytics & trend reporting
- Focused on continual improvement and custom solutions



### Infrastructure & Equipment

- Maximizes service use, profitability and reliability
- 24/7/365 access to your concierge team via digital portal, phone or email
- +1 access for partner or family member

### Here are a few things the Circles Concierge Service can help with:

- Travel suggestions and booking
- Home contractors and landscapers
- Securing event tickets
- Dining recommendations and reservations
- Arranging pet services
- Flower & gift suggestions for any occasion
- Moving and storage referrals
- Planning special events
- Product research
- And much more!

*Learn more about Circles virtual concierge services and Sodexo’s complete range of programming at [sodexorise.com](http://sodexorise.com)  
Email: [Government.USA@sodexo.com](mailto:Government.USA@sodexo.com)  
Phone: 301-987-4125*

**Solutions to start and stay strong**



**PREPARE**  
Site and employee restart



**PROTECT**  
Enhanced cleaning, temperature monitoring and contactless provision of services



**ENABLE**  
Nutritious to-go/prepared meals, food cards and digital services



**SUPPORT**  
Onsite health checks and wellness services



**OPTIMIZE**  
Physical distancing, space management/planning and efficiency services

